



State Audit & Administrative Control Bureau  
**Audit & Supervision for Construction**  
**Development & Promotion of Good Governance**

## Editorial

### **Control & Planning: The Mutual Relationship**

It is well-known that control intends to serve administrations and make sure that public management is carried out in accordance with plans set in advance. Supervision is executed through assuring the effectiveness of performance; that is, comparing actual control to foreseen control, and then disclosing variations that form negative or positive deviations and highlighting reasons of these deviations as well.

State Audit and Administrative Control Bureau looks for performance, financial and administrative control over all bodies under its control.

### President Office

#### **Relationships with International Organizations**



SAACB aims to solidify relationships with international organizations that operate in PA territories, since these relationships reinforce partnership and ensure the maximum value added of donations for the Palestinian people. In this regard, president of SAACB Dr. Mahmoud Abu-Rub met with manager of World Bank's West Bank and Gaza Strip offices Mr. David Craig, where discussion involved need to establish an internal control system at various institutions, which promote donations value added and maintain sustainability. Other issues have been discussed such as future cooperation for transparency and integrity at P.N.A bodies. Dr. Abu-Rub reasserted the need to tell between impressions and reality when it comes to corruption, and Mr. Craig emphasized importance of SAACB role as an external auditor to improve quality of performance and reinforce an effective internal control system.

plans and monthly newsletter.

- Supervising actions of local governance directorate fully.
- Supervising training of new staff according to approved contain plan.
- Participating in several meetings with SAACB president as well as committees of report revision, courses and training missions.

### SAACB & Decision Makers

#### **Minister of women affairs underlines Palestinian woman role**



Minister of women affairs emphasized role of Palestinian woman in putting back nation unity together since she was able to preserve her rights and issues over the years. The minister, Mrs. Rabiha Diab, was talking to staff of State Audit and Administrative Control Bureau on a meeting about role of Palestinian women in construction and development.

Accompanied by Undersecretary Mrs. Salwa Hudeib and head of gender unit Mrs. Fatima Radayda, Mrs. Diab reasserted that MOWA is interested in reinforcing a culture that would uphold and preserve woman rights, especially that Palestinian women have always supported Palestinian men throughout resistance phases. SAACB president Dr. Mahmoud Abu-Rub welcomed MOWA delegation, underlining woman's vital role in development and construction, and necessity to have her as principal decision maker at all possible levels.

#### **Major General Ezzedin: Palestinian Youth is to Face Challenges, Build Independent State**



State Audit and Administrative Control Bureau invited the general commissioner of national and political guidance commission Major General Mazen Ezzedin on Wednesday, July 8, 2009, who delivered a lecture about history of Palestinian political guidance and support of late President Yasser Arafat. Major General Ezzedin focused on role of Palestinian youth in building solid and transparent institutions so as to keep up with development worldwide, emphasizing that SAACB is the place to learn basics of institutionalizing.

Dr. Abu-Rub then had a meeting with project team of capacity building and reinforcement initiative at P.N.A bodies, which is part of a UNDP project, where discussion took place about future cooperation through exchange of information and making use of reports on recipients, so these reports were deemed the starting point for many institutions.

Other activities during July 2009 included:

- Meeting with Russian Federation ambassador at PA Mr. Sergey Kozolov.
- Meetings with minister council Secretary General Dr. Hasan Abu Libdeh, minister of planning and administrative development Dr. Ali Jarbawi, minister of labor Mr. Ahmad Majdalani and Hebron mayor Mr. Khalid Asili.
- Dr. Abu-Rub answered many invitations such as a reception at the Japanese embassy and graduation ceremonies at the Palestinian security academy and Arab-American University. Staff of president office coordinated a workshop at SAACB H.Q. titled "Components of internal control systems, and state of law and establishments".

### Director General

#### Office



Activities of director general office during July 2009:

- Commissioning director general Mr. Jamal Abu Baker the duties of president deputy during president traveling abroad.
- Commissioning director general as an overseer in leasing committee of pilgrims dwellings throughout hajj season of 1430 (committee operated between July 20 to 30, 2009).
- Coordinating with domestic and foreign bodies.
- Forming, coordinating and deploying audit field teams at ministry of finance.
- Following up work progress in all directorates and units.
- Following up incoming and outgoing mail.
- Following up weekly action plans, control

### SAACB & P.N.A Bodies



Secretariat general of council of ministers and in cooperation with State Audit and Administrative Control Bureau held on Wednesday, July 29, 2009 a workshop at Ramallah H.Q.

The workshop was titled "Components of internal control systems & establishment of state of law and institutions", and aimed to contribute in establishment of sound and effective control system that are consistent with cabinet's reconstruction plan. That title was established by participants; SAACB president talked about great importance of internal control unit in each P.N.A institution to create positive change culture. Minister of planning and administrative development Dr. Ali Jarbawi stated that apt standards in institutional work are the components on which we can compare between institutions and countries, given that the world never stops improving in governmental domain. Other speakers included Mrs. Safa'a Kamal and Mr. Mahmoud Za'aror from ministry of finance, together with Mr. Saleh Musleh from SAACB, who gave a word about status of internal control systems at P.N.A bodies.

### Activities of Oversight Directorates

#### **General Directorate for Security & Governance**

- Finishing control reports such as those about Jerusalem and Tulkarm governorates.
- Taking part in some commissions such as report revision, procurement, courses, missions, second quarterly report and creativity group.
- Receiving new employees.
- Auditing ministry of finance.
- Attending some meetings like those with council of ministers about actions of administrative commission, Ernest & Young Co. and Talal Abu Gazalah Est. about procedure guides.
- Participating in a workshop about components of internal control system, as well as another one about "legal framework governing Palestinian security agencies" at Bir Zeit University.

#### **General Directorate for Infrastructure**

- Finishing control reports: industrial zone authority, outcomes of governmental vehicles sellout at ministry of transport, tender openings at first half of July 2009 (5) and conceiving of directorate as assigned by president.
- Reviewing some reports issued by SAACB (high school exams, Arab Center for Agricultural Development and Arab Women Union Association/Nablus).
- Participating in several commission meetings (budgeting, receipt and creativity group).
- Participating in seminars held inside SAACB H.Q.
- Taking part in courses in Jordan in cooperation with Jordanian Audit Bureau.

#### **General Directorate for Economy**

- Finishing audit at Palestinian Employment Fund.
- Participating in inspection missions on MOF departments.
- Attending tenders as an observer at some audited bodies.
- Holding regular internal meetings to discuss work-related issues.
- Resuming work of commissions formed by SAACB president (procurement, budgeting, receipt and creativity group).
- Holding an internal workshop titled: "internal audit: concepts, standards and progress".

#### **General Directorate for NGOs**

- Auditing popular organizations/Ramallah, Arab Structural Project Society/Jericho, Patient Friends Association/Ramallah, Arab Women Union Association/Nablus, el-Haq Foundation and Arab Center for Agricultural Development (ACAD).
- Commencing audit at the Palestinian Foundation for Loaning and Development "FATEN" and Arab Women Union Association/Nablus.
- Following up a complaint filed by Ramin Charitable Women Association/Tulkarm, and writing a report in this respect.
- Participating in audit at ministry of finance/tax department.
- Attending a workshop held by AMAN coalition about code of conducts for Arab NGOs.
- Drafting a training course about procedure guides, evidences and assessment of internal control unit. The course was held over 3 days for ministry of interior staff.

#### **General Directorate for Local Governance Bodies**

- Auditing municipality development and loaning fund and ministry of local governing.
- Conducting preliminary audit at ministry of finance and Al-Mazra'a ash-Sharqiya municipality.
- Following up a complaint filed by Arram local council against ministry of education, with cooperation of legal affairs directorate.
- Attending a tender at Ramallah municipality as an observer.
- Participating in drafting of second quarterly report of 2009.
- Attending workshops and meetings arranged by SAACB.
- Participating in preparatory meeting organized by the civil committee for local governing reinforcement, and in a workshop about status of election process at Palestine local bodies (held by Arab-International Observatory for Democracy and Elections).
- Participating in a course about oversight and assessment in cooperation with National Management Institute, and another course titled: "budget as planning & controlling tool for general spending", which was held by the Jordanian Audit Bureau.

#### **General Directorate for Legal Affairs & Public Complaints**

- Following up nine complaints at competent authorities.
- Participating in several internal meetings and activities (ministry of health).
- Attending external and internal workshops.
- Reviewing audit reports (popular organizations and ministry of finance).
- Drafting procedure guide for consultations and another one about authorizing SAACB staff the legal enforcement capacity.

#### **General Directorate for Social & Cultural Services**

- Accomplishing some oversight reports (ministry of information, internal audit on GDSCS and rectification center for high school exams).
- Finishing scrutiny reports for the following: income tax department, customs and excise department and property tax at Bethlehem, Hebron, Dura, Ramallah and Qalqilya areas.
- Auditing MOF departments of payments, equipping, internal audit and internal control.
- Drafting a report on amounts deducted from P.N.A treasury in return for power and water bills accumulated on local governing and P.N.A bodies.
- Attending 25 tender sessions at ministries of education and health as an observer.
- Participating in capacity building activities (internal courses and workshops).

### Activities of Non-oversight Directorates

#### **Public Relations Unit**

- Creating relationships with domestic bodies such as PR units at ministries of youth & sports, planning and prosecutor general office.
- Coordinating and attending a workshop at council of ministers.
- Attending meetings with UNDP, World Bank and the Russian ambassador.
- Attending workshops and conferences at local establishments.
- Arranging an internal meeting with Minister of women affairs Mrs. Rabiha Diab.
- Finishing training courses about gender, improvement of media skills and incorporating gender into budgets and planning.
- Offering congratulations and condolences domestically and internationally.

#### **Internal Control Unit**

- Auditing 53 transactions, 6 procurement orders and staff transport fees (May and June).
- Finishing a report on activities of directorates, electronic backup and qualification of new employees.
- Examining staff monthly record (June 2009).
- Participating in an internal course about internal control.
- Participating in drafting commission of second quarterly report.

#### **Planning, Improvement & Capacity Development Unit**

- Preparing an action plan draft for 2010 and 2011.
- Finishing the conceiving of national priorities.
- Participating in drafting commission of procedure guides proposal (to be submitted to ministry of planning).
- Drafting an oversight reports on general accounts department and MOF' financial and administrative affairs dept.

#### **General Directorate for Information Technology and Technical Support**

- Launching the new English website ([www.saacb.ps/en](http://www.saacb.ps/en)).
- Installing electronic vacations system and installing it at financial and administrative affairs.
- Progressing with several systems such as correspondence system.
- Archiving all staff files electronically.
- Participating in audit of MOF (IT dept).

#### **General Directorate for Financial & Administrative Affairs**

- Working on 2010 budget financially and administratively.
- Executing training plan for new staff in coordination with other directorates.
- Following up execution of 2009 budget. The biggest portions went to PCs, furniture, stationary, etc.
- Coordinating with IT directorate to install a computerized vacations system. Preliminary data is being entered into that system after programming finished.

#### **Operational Expenditures Financial Report-July 2009**

Fund resources for July 2009 were 45602.98 NIS as accumulated balance from June 2009 (45122.98 NIS) and tax deduction of 480 NIS, while expenses for May 2009 were 28048.77 NIS, and they were divided into:

- Paid expenses: 3774.34 NIS.
- Due expenses: 24274.43 NIS.

#### **Social News**

- Employees who have relatives passed the high school exam.
- Mohammad Dagher and Shaker Yassin (marriage).
- Mohammad Errom (newborn).

Condolences:

- Adel Faqeeh (passing away of a relative).

For further information about SAACB news and activities please log on:

[www.saacb.ps](http://www.saacb.ps)

Address: Ramallah/al-Masyoun/near Ramallah & al-Bireh Governorate

Tel: 02-2972293/02-2972289 Fax: 2967716

PO Box: 755

E-mail: [facb@facb.gov.ps](mailto:facb@facb.gov.ps)

